



8 January 2021

The Manager, Listing  
**BSE Limited**  
Phiroze Jeejeebhoy Towers,  
Dalal Street,  
MUMBAI - 400 001

The Manager, Listing  
**National Stock Exchange of India Ltd**  
Exchange Plaza, Plot No. C/1,  
G-Block, Bandra-Kurla Complex,  
MUMBAI – 400 051

Dear Sirs,

**Sub: Submission of Reconciliation of Share Capital Audit Report for the quarter ended 31 December 2020**

Please find enclosed the Reconciliation of Share Capital Audit Report obtained from the Practicing Company Secretary, pursuant to Regulation 76 of the SEBI (Depositories and Participants) Regulations, 2018 for the quarter ended 31 December 2020.

We request you to kindly take the above on record as required under the provisions of aforesaid Regulations.

Thanking you,

Yours faithfully,

**For Mphasis Limited**

DocuSigned by:

*Subramanian Narayan*

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**Subramanian Narayan**

**Vice President and Company Secretary**



Encl: As above

**K RAJSHEKAR**  
**AARTHI G KRISHNA**  
COMPANY SECRETARIES

1<sup>ST</sup> FLOOR, 328/B, 14<sup>TH</sup> CROSS  
5<sup>TH</sup> MAIN, SADASHIVANAGAR,  
BENGALURU – 560 080.

Phone : 23603320/21  
4128 1966

Email : [rajaarathi.cs@gmail.com](mailto:rajaarathi.cs@gmail.com)

## RECONCILIATION OF SHARE CAPITAL AUDIT REPORT

1. For Quarter Ended	31 <sup>st</sup> December,2020
2. ISIN	INE 356A01018
3. Face Value	Rs. 10/- each
4. Name of the Company	Mphasis Limited
5. Registered Office Address	Bagmane World Technology Center, Marathahalli Outer Ring Road, Doddanekundi Village, Mahadevapura Bengaluru – 560 048
6. Correspondence Address	Bagmane World Technology Center, Marathahalli Outer Ring Road, Doddanekundi Village, Mahadevapura Bengaluru – 560 048
7. Telephone & Fax Nos.	Tel: 080 6750 4613
8. E-mail Address	<a href="mailto:subramanian.narayan@mphasis.com">subramanian.narayan@mphasis.com</a>
9. Names of the Stock Exchanges where Company's Securities are listed:	<u>Listed on:</u> National Stock Exchange of India Ltd. (NSE) BSE Ltd. (BSE)

**K RAJSHEKAR**  
**AARTHI G KRISHNA**  
 COMPANY SECRETARIES

	<b>Number of shares</b>	<b>% of Total Issued Capital</b>
<b>10. Issued Capital</b>	18,67,52,115	100.00
<b>11. Listed Capital (Exchange-wise) *</b>	18,67,31,815	99.99
<b>12. Held in dematerialized form in CDSL</b>	39,96,539	2.14
<b>13. Held in dematerialized form in NSDL</b>	18,26,63,018	97.81
<b>14. Physical</b>	72,258	0.04
<b>15. Total No. shares (12+13+14)</b>	18,67,31,815	

**16. Reasons for difference if any, between (10&11), (10&15), (11&15)**

Difference between (10&11) (10&15):  
 20,300 Bonus shares are kept in abeyance

**17. Certifying the details of changes in share capital during the quarter under consideration as per Table below:**

Particulars***	No. of shares	Applied / Not Applied for listing	Listed on Stock Exchanges (Specify Names)	Whether intimated to CDSL	Whether intimated to NSDL	In-prin. appr. pending for SE (Specify Names)
Allotment on 08-10-2020 under						
ESOP 2016 Scheme	17,629	Applied	Yes on BSE & NSE	Yes	Yes	No
Allotment on 20-10-2020 under						
ESOP 2016 Scheme	21,020	Applied	Yes on BSE & NSE	Yes	Yes	No

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**COMPANY SECRETARIES**

Allotment on 03-11-2020 under						
ESOP-2016 Scheme	1500	Applied	Yes on BSE & NSE	Yes	Yes	No
Allotment on 17-11-2020 under						
ESOP-2016 Scheme	3,325	Applied	Yes on BSE & NSE	Yes	Yes	No
Allotment on 01-12-2020 under						
ESOP-2016 Scheme	30,830	Applied	Yes on BSE & NSE	Yes	Yes	No
Allotment on 07-12-2020 under						
ESOP-2016 Scheme	9,930	Applied	Yes on BSE & NSE	Yes	Yes	No
Allotment on 15-12-2020 under						
ESOP-2016 Scheme	25,084	Applied	Yes on BSE & NSE	Yes	Yes	No
TOTAL	109,318 Shares					

\*\*\* Rights, Bonus, Preferential Issue, ESOPs, Amalgamation, Conversion, Buyback, Capital Reduction, Forfeiture, Any other (to specify)

**K RAJSHEKAR**  
**AARTHI G KRISHNA**  
 COMPANY SECRETARIES

18. Register of Members is updated (Yes/ No)  
 If not, updated upto which date

Yes
N.A

19. Reference of previous quarter with regards to excess dematerialized shares, if any.

There was no excess dematerialization of shares during the previous quarter

20. Has the company resolved the matter mentioned in point no.19 above in the current quarter? If not, reason why?

N.A
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21. Mentioned the total no. of requests, if any confirmed after 21 days and the total no. of requests pending beyond 21 days with the reasons for delay:

Total No. of demat requests	No . of requests	No. of shares	Reasons for delay
Confirmed after 21 days	NIL	---	---
Pending for more than 21 days	NIL	---	---

22. Name, Telephone & Fax No. of the Compliance Officer of the Company

Subramanian Narayan  
 Vice President & Company Secretary  
 Mphasis Limited  
 Bagmane World Technology Center,  
 Marathahalli Outer Ring Road, Doddanekundi  
 Village, Mahadevapura, Bengaluru – 560 048  
  
 Tel: 080 6750 4613

23. Name, Address, Tel. & Fax No. Regn. No. of the Auditor

Aarthi G Krishna  
 Company Secretary  
 1<sup>st</sup> Floor, 328/B, 14<sup>th</sup> Cross, 5<sup>th</sup> Main,  
 Sadashivanagar  
 Bengaluru-560 080  
  
 Tel : 080 2360 3320/21; 4128 1966;  
  
 CP. No. 5645

**K RAJSHEKAR  
AARTHI G KRISHNA  
COMPANY SECRETARIES**

**24. Appointment of common agency for share registry work. If yes(name & address)**

Integrated Registry Management Services Private Limited  
30, Ramana Residency, 4<sup>th</sup> Cross, Sampige Road,  
Malleswaram, Bengaluru – 560 003,

Tel : 080 23460815-818

**25. Any other details that the auditor may like to provide. (e.g. BIFR company, delisting from SE, company changed its name, etc.)**

NONE

AARTHI  
GOPALA  
KRISHNA

Digitally signed by AARTHI  
GOPALA KRISHNA  
Date: 2021.01.08 13:30:56  
+05'30'

AARTHI G KRISHNA  
COMPANY SECRETARY  
C P. NO. 5645

UDIN: F005706B001900170

8<sup>th</sup> January, 2021