

13 July 2021

The Listing Manager BSE Limited Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai - 400 001

The Listing Manager National Stock Exchange of India Limited Exchange Plaza, Plot No.C/1, G Block, Bandra - Kurla Complex, Bandra (E), Mumbai - 400 051

Dear Sirs,

# Sub: Submission of Corporate Governance Report and Statement of Investor Complaints Report

We refer to the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (Listing Regulations) and enclose the following for the quarter ended **30 June 2021**:

- Corporate Governance Report under Regulation 27(2)(a) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015;
- > Statement of Investor Complaints Report under Regulation 13(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

We request you to kindly take the above on record as required under the provisions of Listing Regulations.

Thanking you,

Yours faithfully, For Mphasis Limited





www.mphasis.com

Subramanian Narayan
Senior Vice President and Company Secretary



Encl.- As above



Mphasis Limited

<u>Annexure I</u>

# Format to be submitted by listed entity on quarterly basis

Name of Listed Entity : Mphasis Limited
 Quarter ending : 30 June 2021

i. Con	position of Board													
Title Mr./ Mrs	Name of the Director	PAN <sup>1</sup> & DIN	Category <sup>2</sup> (Chairperson/Executive/ Non-Executive/ Independent/Nominee)	Initial Date of Appointment	Date of Re-appointment	Date of Cessation	Tenure <sup>3 &amp;4</sup>	Date of Birth	Whether special resolution passed? [Refer Reg.17(1A) of Listing Regulations]	Date of passing special resolution	No of Directorship in listed entities including this listed entity [in reference to Regulation 17A(1)]	No. of Independent Directorship in listed entities including this listed entity [in reference to Proviso to regulation 17A(1)]	Number of memberships in Audit/Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing Regulations)	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity (Refer Regulation 26(1) of Listing Regulations)
Mr.	Nitin Rakesh	DIN: 00042261	Executive	29-01-2017	-	-	NA	27-12-1971	NA	-	1	-	1	-
Mr.	Davinder Singh Brar	DIN: 00068502	Chairperson/ Independent	01-10-2014	01-10-2019	-	81 months	21-08-1952	NA	-	4	4	7	2
Mr.	Narayanan Kumar	DIN: 00007848	Independent	01-04-2014	01-04-2019	-	87 months	28-01-1950	NA	-	6	6	7	4
Ms.	Jan Kathleen Hier	DIN: 07360483	Independent	11-12-2015	11-12-2020	-	66 months	30-12-1954	NA	-	1	1	1	-
Mr.	David Lawrence Johnson	DIN: 07593637	Non-Executive	01-09-2016	23-07-2020	-	NA	27-11-1953	NA	-	1	-	-	-
Mr.	Marshall Jan Lux	DIN: 08178748	Non-Executive	07-08-2018	25-07-2019	-	NA	22-02-1960	NA	-	1	-	-	-
Mr.	Amit Dixit	DIN: 01798942	Non-Executive	01-09-2016	25-07-2019	-	NA	26-01-1973	NA	-	3	-	1	-
Mr.	Amit Dalmia	DIN: 05313886	Non-Executive	01-09-2016	23-07-2020	-	NA	30-10-1975	NA	-	2	-	2	-

Whether Regular Chairperson appointed

- Yes

Whether Chairperson is related to managing director or CEO - No

<sup>1.</sup> PAN number of any director would not be displayed on the website of Stock Exchange.

<sup>2.</sup> Category of directors means executive/non-executive/independent/Nominee. if a director fits into more than one category write all categories separating them with hyphen.

<sup>3.</sup> To be filled only for Independent Director. Tenure would mean total period from which Independent director is serving on Board of directors of the listed entity in continuity without any cooling off period.

<sup>4.</sup> Tenure as per Companies Act 2013 and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 considered. The tenures are calculated as on 30 June 2021.

<sup>5.</sup> Number of membership in Audit/Stakeholder Committee(s) includes membership of committees of public limited companies/listed companies including Mphasis Limited.



Mphasis Limited

II. Composition of Committees								
Name of Committee	Whether regular chairperson appointed	Name of Committee Members		Category (chairperson/Executive/ Non-Executive/independent/ Nominee)\$	Date of Appointment	Date of Cessation		
1. Audit Committee		Mr. Narayanan Kumar	Chairperson	Independent Director	15-02-2013			
	Yes	Mr. Davinder Singh Brar	Member	Independent Director	08-04-2004			
		Mr. Amit Dixit	Member	Non-Executive Director	01-09-2016			
		Ms. Jan Kathleen Hier	Member	Independent Director	11-12-2015			
2. Nomination & Remuneration Committee	Yes	Ms. Jan Kathleen Hier	Chairperson	Independent Director	11-12-2015			
		Mr. Davinder Singh Brar	Member	Independent Director	08-04-2004			
		Mr. Amit Dixit	Member	Non-Executive Director	01-09-2016			
		Mr. David Lawrence Johnson	Member	Non-Executive Director	01-09-2016			
I. Risk Governance & Management Committee	Yes	Mr. Amit Dalmia	Chairperson	Non-Executive Director	24-01-2019			
		Mr. Nitin Rakesh	Member	Executive Director	24-01-2019			
		Mr. Narayanan Kumar	Member	Independent Director	24-01-2019			
		Mr. David Lawrence Johnson	Member	Non-Executive Director	24-01-2019			
		Mr. Marshall Jan Lux	Member	Non-Executive Director	24-01-2019			
		Mr. Manish Dugar*	Member	-	15-05-2020			
		Mr. Eric Winston*	Member	-	24-01-2019			
. Stakeholders Relationship Committee	Yes	Mr. Davinder Singh Brar	Chairperson	Independent Director	27-06-2006			
		Mr. Nitin Rakesh	Member	Executive Director	27-01-2017			
		Mr. Amit Dalmia	Member	Non-Executive Director	01-09-2016			

<sup>\$</sup> Category of directors means executive/non-executive/independent/Nominee. if a director fits into more than one category write all categories separating them with hyphen.

# III. Meeting of Board of Directors

Date(s) of Meeting (if any) in the previous quarter	Date(s) of Meeting (if any) in the relevant quarter	Whether requirement of Quorum met*	Number of Directors present*	Number of Independent Directors present*	Maximum gap between any two consecutive Meetings (in number of days)
21 January 2021	1 April 2021	Yes	8	3	69
-	13 May 2021	Yes	8	3	41

<sup>\*</sup>Senior Executives of the Company



Mphasis Limited

Date(s) of meeting of the committee in the relevant quarter	Whether requirement of Quorum met (details)	Number of Directors Present*	Number of Independent Directors Present*	Maximum gap between any two consecutive meetings in number of days*
13 May 2021	Yes	4	3	112
Date(s) of meeting of the committee in the relevant quarter	Whether requirement of Quorum met (details)	Number of Directors Present*	Number of Independent Directors Present*	Maximum gap between any two consecutive meetings in number of days*
5 May 2021	Yes	4	2	104
Date(s) of meeting of the committee in the relevant quarter	Whether requirement of Quorum met (details)	Number of Directors Present*	Number of Independent Directors Present*	Maximum gap between any two consecutive meetings in number of days*
5 May 2021	Yes	5	1	-
Date(s) of meeting of the committee in the relevant quarter	Whether requirement of Quorum met (details)	Number of Directors Present*	Number of Independent Directors Present*	Maximum gap between any two consecutive meetings in number of days*
	Date(s) of meeting of the committee in the relevant quarter  Date(s) of meeting of the committee in the relevant quarter  5 May 2021  Date(s) of meeting of the committee in the relevant quarter  5 May 2021  Date(s) of meeting of the	Committee in the relevant quarter  13 May 2021  Pes  Date(s) of meeting of the committee in the relevant quarter  Date(s) of meeting of the committee in the relevant quarter  Date(s) of meeting of the committee in the relevant quarter  Date(s) of meeting of the committee in the relevant quarter  Date(s) of meeting of the Committee in the relevant quarter  Date(s) of meeting of the Whether requirement of Committee in the relevant quarter  Date(s) of meeting of the Whether requirement of Committee in the relevant quarter	Committee in the relevant quarter  Quorum met (details)  13 May 2021  Yes  4  Date(s) of meeting of the committee in the relevant quarter  S May 2021  Yes  4  Date(s) of meeting of the committee in the relevant quarter  Ves  4  Date(s) of meeting of the committee in the relevant quarter  Ves  Number of Directors Present*  Quorum met (details)  Number of Directors Present*  S May 2021  Yes  5  Date(s) of meeting of the  Whether requirement of  Quorum met (details)  Number of Directors Present*	Committee in the relevant quarter  13 May 2021  Yes  4  3  Date(s) of meeting of the committee in the relevant quarter  S May 2021  Yes  Number of Directors Present*  Number of Independent Directors Present*  Number of Directors Present*  Number of Independent Directors Present*  Number of Independent Directors Present*  S May 2021  Yes  S May 2021  Yes  Number of Directors Present*  Number of Independent Directors Present*  Number of Independent Directors Present*

# V. Related Party Transactions

Subject	Compliance status (Yes/No/NA) refer note below
Whether prior approval of audit committee obtained	Yes
Whether shareholder approval obtained for material RPT	NA NA
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by the Audit Committee	Yes

## Note:

1 In the column "Compliance Status", compliance or non-compliance may be indicated by Yes/No/N.A. For example, if the Board has been composed in accordance with the requirements of Listing Regulations, "Yes" may be indicated. Similarly, in case the Listed Entity has no related party transactions, the words "N.A." may be indicated. 2 If status is "No" details of non-compliance may be given here.



Mphasis Limited

#### VI. Affirmations

- 1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015.
- 2. The composition of the following Committees is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015
  - a. Audit Committee
  - b. Nomination & remuneration Committee
  - c. Stakeholders relationship Committee
  - d. Risk management committee (applicable to the top 1,000 listed entities) Applicable
- 3. The Committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.
- 4. The meetings of the Board of Directors and the above Committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.
- 5. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. Any comments/observations/advice of the Board of Directors may be mentioned here.

The Corporate Governance Report for the quarter ended 31 March 2021 was placed before the Board of Directors at their meeting held on 13 May 2021 and there were no comments/observations from the Board on the same.

#### For Mphasis Limited

-DocuSigned by

Subramanian Narayan

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## **Senior Vice President and Company Secretary**

**Note:** Information at Table I and II above need to be necessarily given in 1st quarter of each financial year. However, if there is no change of information in subsequent quarter(s) of that financial year, this information may not be given by Listed entity and instead a statement "same as previous quarter" may be given.

