

30 April 2021

The Manager, Listing **BSE** Limited Phiroze Jeejeebhoy Towers, Dalal Street, MUMBAI - 400 001

The Manager, Listing National Stock Exchange of India Ltd Exchange Plaza, Plot No. c/1, G-Block, Bandra-Kurla Complex, MUMBAI - 400 051

Dear Sirs,

Sub: Annual Secretarial Compliance Report

As per SEBI Circular No. CIR/CFD/CMD1/27/2019 dated 8 February 2019, we enclose the Annual Secretarial Compliance Report of Mphasis Limited, dated April 30, 2021, for the year ended March 31, 2021, certified by Mr. S P Nagarajan, Practicing Company Secretary.

This is for your information and records.

Thanking you, For Mphasis Limited

DocuSigned by:

Subramanian Nara

-864FB8DBFAE44A7.. Subramanian Narayan Senior President and Company Secretary

Encl: As above

Mphasis Limited Registered Office: Bagmane World Technology Centre, Marathahalli Outer Ring Road, Doddanakundi Village, Mahadevapura, Bangalore 560 048, India CIN: L30007KA1992PLC025294

S-818, Eighth Floor, South Block - Manipal Centre, 47, Dickenson Road, Bangalore - 560 042 Telefax: 080- 41136320, 41141544 Mobile: 98453 84585 Email: <u>cs@nagarajsp818.com</u> <u>www.spncs818.com</u>

SECRETARIAL COMPLIANCE REPORT FOR THE FINANCIAL YEAR ENDED 31 MARCH 2021

[Pursuant to Circular CIR/CFD/CMD1/27/2019 dated February 08, 2019 for the purpose of compliance with Regulation 24A of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015]

To,

MPHASIS LIMITED

Bagmane World Technology Center, Marathahalli Outer Ring Road, Doddanakundi Village, Mahadevapura, Bangalore-560048

CIN of Company: L30007KA1992PLC025294 Authorised Capital: Rs. 2,45,00,00,000/-

I have conducted the Secretarial Compliance Audit of the applicable SEBI (Securities and Exchange Board of India) Regulations and the circulars/ guidelines issued thereunder for the Financial Year ended 31st March 2021 for **MPHASIS LIMITED** ("the Company"). The audit was conducted in a manner that provided me with a reasonable basis for evaluating the statutory compliances and expressing my opinion thereto.

I have examined:

- (a) the documents and records made available to us and explanations provided by the Company,
- (b) the filings/ submissions made by the Company to the stock exchanges,
- (c) website of the Company,
- (d) other document/ filing, as may be relevant, which has been relied upon to make this certification,

for the year ended 31st March 2021 ("Review Period") in respect of compliance with the provisions of:

- i. the Securities and Exchange Board of India Act, 1992 ("SEBI Act") and the Regulations, circulars, guidelines issued thereunder; and
- ii. the Securities Contracts (Regulation) Act, 1956 ("SCRA"), rules made thereunder and the Regulations, circulars, guidelines issued thereunder by the Securities and Exchange Board of India ("SEBI");

- iii. The following Regulations prescribed under the Securities and Exchange Board of India Act, 1992 ('SEBI Act') and the circulars/guidelines issued thereunder, have been examined:
 - a) The provisions of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015;
 - b) The provisions of Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2018 were not applicable during the review period;
 - c) Securities and Exchange Board of India (Substantial Acquisition of Shares and Takeovers) Regulations, 2011 including the provisions with regard to disclosures and maintenance of records required under the said Regulations;
 - d) The provisions of Securities and Exchange Board of India (Buyback of Securities) Regulations, 2018 were not applicable during the review period;
 - e) The provisions of Securities and Exchange Board of India (Share Based Employee Benefits) Regulations, 2014;
 - f) The provisions of Securities and Exchange Board of India (Issue and Listing of Debt Securities) Regulations, 2008 were not applicable during the review period;
 - g) The provisions of Securities and Exchange Board of India (Issue and Listing of Non-Convertible and Redeemable Preference Shares) Regulations, 2013 were not applicable during the review period;
 - h) Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015 including the provisions with regard to disclosure and maintenance of records required under the said Regulations;
 - i) The provisions of the Securities and Exchange Board of India (Registrars to an Issue and Share Transfer Agents) Regulations, 1993;
 - j) The provisions of Securities and Exchange Board of India (Delisting of Equity Shares) Regulations, 2009 were not applicable during the review period;

Based on my examination and verification of the documents and records produced to me and according to the information and explanations given to me by the Company, I report that: -

- a) The Company has complied with the provisions of the above Regulations and circulars/ guidelines issued thereunder.
- b) The Company has maintained proper records under the provisions of the above Regulations and circulars/ guidelines issued thereunder to the extent as it appears from my examination of those records.
- c) There were no instances for actions to be taken against the Company/ its promoters/ directors/ material subsidiaries either by SEBI or by Stock Exchanges (including under the Standard Operating Procedures issued by SEBI through various circulars) under the aforesaid Acts/ Regulations and circulars/ guidelines issued thereunder:
- d) The Company was not required to take any action with regard to compliance with the observations made in previous reports as the same was not applicable.

Sr.	Observations of the	Observations	Actions taken	Comments of
No.	Practicing Company	made in the	by the	the Practicing
	Secretary in the	secretarial	Company, if	Company
	previous reports	Compliance	any	Secretary on
		report for the		the actions
		year ended		taken by the
		(The years are		Company
		to be		
		mentioned)		
	Not Applicable			

Place: Bangalore	Signature: PAR	ASURAMAN ASURAMAN ARAJAN ARAJAN Digitally signed by SUBRAMANIAM PARASURAMAN NAGARAJAN Date: 2021.04.30 15:20:44 +05'30'		
	Name of the Company Secretary: S.P.NAGARAJAN			
Date: 30/04/2021				
	ACS Number	: 10028		
	CP Number	: 4738		
	UDIN	: A010028C000216355		
Peer reviewed Unit - bearing Unique Identification Number: I2002KR300400				

Note: In view of the second wave of the COVID19 pandemic and as per the guidance issued by the Institute of Company Secretaries of India (ICSI) for carrying out professional assignments, the Secretarial Compliance Report in term of Regulation 24A of SEBI(Listing Obligations and Disclosure Requirements) Regulations, 2015 was conducted by using appropriate Information Technology tools by virtual data sharing by way of the Company's cloud-based server - 'Mike Portal' to access and examine relevant documents for completion of the audit.