

9 January 2023

The Listing Manager BSE Limited Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai - 400 001

The Listing Manager National Stock Exchange of India Limited Exchange Plaza, Plot No.C/1, G Block, Bandra - Kurla Complex, Bandra (E), Mumbai - 400 051

Dear Sirs,

### Sub: Submission of Corporate Governance Report

We refer to the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (Listing Regulations) and enclose the Corporate Governance Report under Regulation 27(2)(a) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 for quarter ended **31 December 2022**.

We request you to kindly take the above on record as required under the provisions of Listing Regulations.

Thanking you,

Yours faithfully, For Mphasis Limited

DocuSigned by:

Subramanian Narayan

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Subramanian Narayan
Senior Vice President and Company Secretary

Encl.- As above





# Mphasis Limited <u>Annexure I</u>

### Format to be submitted by listed entity on quarterly basis

Name of Listed Entity : Mphasis Limited
 Quarter ending : 31 December 2022

| Title<br>Mr./<br>Mrs | Name of the Director   | PAN¹ & DIN    | Category <sup>2</sup> (Chairperson/Exec utive/ Non-Executive/ Independent/ Nominee) | Initial Date of<br>Appointment | Date of<br>Re-appointment | Date of<br>Cessation | Tenure <sup>3 &amp;4</sup> | Date of Birth | Whether<br>special<br>resolution<br>passed?<br>[Refer<br>Reg.17(1A)<br>of Listing<br>Regulations] | Date of<br>passing<br>special<br>resolution | No of Directorship in listed entities including this listed entity [in reference to Regulation 17A(1)] | No. of Independent Directorship in listed entities including this listed entity [in reference to Proviso to regulation 17A(1)] | Number of<br>memberships in<br>Audit/Stakeholder<br>Committee(s)<br>including this<br>listed entity<br>(Refer Regulation<br>26(1) of Listing<br>Regulations) <sup>5</sup> | No of post of<br>Chairperson in<br>Audit/ Stakeholder<br>Committee held in<br>listed entities<br>including this listed<br>entity (Refer<br>Regulation 26(1) of<br>Listing Regulations) |
|----------------------|--|---------------|---|--------------------------------|---------------------------|----------------------|----------------------------|---------------|---|---|--|--|---|--|
| Mr.                  | Nitin Rakesh   | DIN: 00042261 | Executive   | 29-01-2017                     | 01-10-2021                | -                    | NA                         | 27-xx-19xxx   | NA  | -   | 1  | -  | 1   | -  |
| Mr.                  | Davinder Singh Brar  | DIN: 00068502 | Chairperson/<br>Independent   | 01-10-2014                     | 01-10-2019                | -                    | 99 months                  | 21-xx-19xx    | NA  | -   | 4  | 4  | 7   | 2  |
| Mr.                  | Narayanan Kumar  | DIN: 00007848 | Independent   | 01-04-2014                     | 01-04-2019                | -                    | 105 months                 | 28-xx-19xxx   | NA  | -   | 5  | 5  | 6   | 2  |
| Ms.                  | Jan Kathleen Hier  | DIN: 07360483 | Independent   | 11-12-2015                     | 11-12-2020                | -                    | 84 months                  | 30-xx-19xxx   | NA  | -   | 1  | 1  | 1   | -  |
| Ms.                  | Maureen Anne Erasmus   | DIN: 09419036 | Independent   | 20-12-2021                     | 20-12-2021                | -                    | 12 months                  | 05-xx-19xx    | NA  | -   | 1  | 1  | -   | -  |
| Mr.                  | David Lawrence Johnson   | DIN: 07593637 | Non-<br>Executive   | 01-09-2016                     | 21-07-2022                | -                    | NA                         | 27-xx-19xx    | NA  | -   | 1  | -  | -   | -  |
| Mr.                  | Marshall Jan Lux   | DIN: 08178748 | Non-<br>Executive   | 07-08-2018                     | 29-09-2021                | -                    | NA                         | 22-xx-19xx    | NA  | -   | 1  | -  | -   | -  |
| Mr.                  | Amit Dixit   | DIN: 01798942 | Non-<br>Executive   | 01-09-2016                     | 29-09-2021                | -                    | NA                         | 26-xx-19xx    | NA  | -   | 3  | -  | 1   | -  |
| Mr.                  | Amit Dalmia  | DIN: 05313886 | Non-<br>Executive   | 01-09-2016                     | 21-07-2022                | -                    | NA                         | 30-xx-19xx    | NA  | -   | 1  | -  | 1   | -  |
| Mr.                  | Kabir Mathur   | DIN: 08635072 | Non-<br>Executive   | 20-12-2021                     | -                         | -                    | NA                         | 16-xx-19xx    | NA  | -   | 1  | -  | -   | -  |
| Mr.                  | Pankaj Sood  | DIN: 05185378 | Non-<br>Executive   | 20-12-2021                     | -                         | -                    | NA                         | 11-xx-19xx    | NA  | -   | 2  | -  | 1   | -  |
| Ms.                  | Courtney Karlan della Cava   | DIN: 09380419 | Non-<br>Executive   | 20-12-2021                     | -                         | -                    | NA                         | 31-xx-19xx    | NA  | -   | 1  | -  | -   | -  |
|                      | er Regular Chairperson appointe<br>er Chairperson is related to mana |               | - Yes<br>- No   |                                |                           |                      |                            |               |   |   |  |  |   |  |

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## **Mphasis Limited**

- 1. PAN number of any director would not be displayed on the website of Stock Exchange.
- 2. Category of directors means executive/non-executive/independent/Nominee. if a director fits into more than one category write all categories separating them with hyphen.
- 3. To be filled only for Independent Director. Tenure would mean total period from which independent director is serving on Board of directors of the listed entity in continuity without any cooling off period.
- 4. Tenure as per Companies Act 2013 and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 considered. The tenures are calculated as on 31 December 2022.
- 5. Number of membership in Audit/Stakeholder Committee(s) includes membership of committees of public limited companies/listed companies including Mphasis Limited.

### **II. Composition of Committees**

| Name of Committee                         | Whether regular chairperson appointed | Name of Committee Members  |             | Category (chairperson/Executive/<br>Non-Executive/independent/<br>Nominee)\$ | Date of Appointment | Date of Cessation |
|---|---------------------------------------|----------------------------|-------------|--|---------------------|-------------------|
| 1. Audit Committee                        |                                       | Mr. Narayanan Kumar        | Chairperson | Independent Director   | 15-02-2013          |                   |
|   | Yes                                   | Mr. Davinder Singh Brar    | Member      | Independent Director   | 08-04-2004          |                   |
|   |                                       | Mr. Amit Dixit             | Member      | Non-Executive Director   | 01-09-2016          |                   |
|   |                                       | Ms. Jan Kathleen Hier      | Member      | Independent Director   | 11-12-2015          |                   |
| 2. Nomination & Remuneration Committee    |                                       | Ms. Jan Kathleen Hier      | Chairperson | Independent Director   | 11-12-2015          |                   |
|   | Yes                                   | Mr. Davinder Singh Brar    | Member      | Independent Director   | 08-04-2004          |                   |
|   |                                       | Mr. Amit Dixit             | Member      | Non-Executive Director   | 01-09-2016          |                   |
| 3. Risk Governance & Management Committee |                                       | Mr. Amit Dalmia            | Chairperson | Non-Executive Director   | 24-01-2019          |                   |
|   |                                       | Mr. Nitin Rakesh           | Member      | Executive Director   | 24-01-2019          |                   |
|   | Yes                                   | Mr. Narayanan Kumar        | Member      | Independent Director   | 24-01-2019          |                   |
|   |                                       | Mr. David Lawrence Johnson | Member      | Non-Executive Director   | 24-01-2019          |                   |
|   |                                       | Mr. Marshall Jan Lux       | Member      | Non-Executive Director   | 24-01-2019          |                   |
|   |                                       | Mr. Manish Dugar*          | Member      | -  | 15-05-2020          |                   |
|   |                                       | Mr. Eric Winston*          | Member      | -  | 24-01-2019          |                   |
| 4. Stakeholders Relationship Committee    | Yes                                   | Mr. Davinder Singh Brar    | Chairperson | Independent Director   | 27-06-2006          |                   |
|   |                                       | Mr. Nitin Rakesh           | Member      | Executive Director   | 27-01-2017          |                   |
|   |                                       | Mr. Amit Dalmia            | Member      | Non-Executive Director   | 01-09-2016          |                   |

\$ Category of directors means executive/non-executive/independent/Nominee. if a director fits into more than one category write all categories separating them with hyphen \*Senior Executives of the Company

### III. Meeting of Board of Directors

|   | Date(s) of Meeting (if any) in the previous quarter | Date(s) of Meeting (if any) in the relevant quarter | Whether requirement of Quorum met* | Total Number of Directors as on the date of meeting | Number of<br>Directors<br>present* | Number of Independent<br>Directors present* | Maximum gap between any two consecutive<br>Meetings<br>(in number of days) |
|---|---|---|------------------------------------|---|------------------------------------|---|--|
|   | 21 July 2022  | 19 and 20 October 2022                              | Yes                                | 12  | 11                                 | 4   | 89   |
| İ | IV. Meetings of Committees – Audit Committee        |   | •                                  | •   |                                    |   |  |



# Mphasis Limited

| Date of meeting of the committee in the previous quarter | Date(s) of meeting of the committee in the relevant quarter | Whether requirement of Quorum met (details)          | Total Number of Directors as on the date of meeting | Number of<br>Directors<br>Present* | Number of Independent<br>Directors Present* | Maximum gap between any two consecutive meetings in number of days* | No. of members<br>attending the<br>meeting (other than<br>Board of Directors) |  |
|--|---|--|---|------------------------------------|---|---|---|--|
| 21 July 2022   | 19 October 2022   | Yes  | 4   | 4                                  | 3   | 89  | -   |  |
| -  | 9 December 2022   | Yes  | 4   | 4                                  | 3   | 50  | -   |  |
| Nomination & Remuneration Committee                      |   |  |   |                                    |   |   |   |  |
| Date of meeting of the committee in the previous         | Date(s) of meeting of the                                   | Whether  | <b>Total Number of</b>                              | Number of                          | Number of Independent                       | Maximum gap   | No. of members  |  |
| quarter  | committee in the relevant                                   | requirement of                                       | Directors as on                                     | Directors                          | Directors Present*                          | between any two   | attending the   |  |
|  | quarter   | Quorum met   | the date of   | Present*                           |   | consecutive meetings  | meeting (other than   |  |
|  |   | (details)  | meeting   |                                    |   | in number of days*  | Board of Directors)   |  |
| -  | 19 October 2022   | Yes  | 3   | 3                                  | 2   | -   | -   |  |
| Risk Governance & Management Committee                   |   |  |   |                                    |   |   |   |  |
| Date of meeting of the committee in the previous quarter | Date(s) of meeting of the committee in the relevant quarter | Whether requirement of Quorum met (details)          | Total Number of Directors as on the date of meeting | Number of<br>Directors<br>Present* | Number of Independent<br>Directors Present* | Maximum gap between any two consecutive meetings in number of days* | No. of members<br>attending the<br>meeting (other than<br>Board of Directors) |  |
| -  | 14 October 2022   | Yes  | 5   | 4                                  | 1   | 176   | 1   |  |
| Stakeholders Relationship Committee                      |   |  |   |                                    |   |   |   |  |
| Date of meeting of the committee in the previous quarter | Date(s) of meeting of the committee in the relevant quarter | Whether<br>requirement of<br>Quorum met<br>(details) | Total Number of Directors as on the date of meeting | Number of<br>Directors<br>Present* | Number of Independent<br>Directors Present* | Maximum gap between any two consecutive meetings in number of days* | No. of members<br>attending the<br>meeting (other than<br>Board of Directors) |  |
| -  | 19 October 2022   | Yes  | 3   | 3                                  | 1   | -   | -   |  |
| *to be filled in only for the current quarter meetings.  |   |  |   |                                    |   |   |   |  |



**Mphasis Limited** 

### **V. Related Party Transactions**

| Subject  | Compliance status (Yes/No/NA) refer note below |  |  |  |  |
|--|--|--|--|--|--|
| Whether prior approval of audit committee obtained   | Yes  |  |  |  |  |
| Whether shareholder approval obtained for material RPT   | NA NA  |  |  |  |  |
| Whether details of RPT entered into pursuant to omnibus approval have been reviewed by the Audit Committee | Yes  |  |  |  |  |

#### Note:

- 1. In the column "Compliance Status", compliance or non-compliance may be indicated by Yes/No/N.A. For example, if the Board has been composed in accordance with the requirements of Listing Regulations, "Yes" may be indicated. Similarly, in case the Listed Entity has no related party transactions, the words "N.A." may be indicated.
- 2. If status is "No" details of non-compliance may be given here.

### VI. Affirmations

- 1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015.
- 2. The composition of the following Committees is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015:
  - a. Audit Committee
  - b. Nomination & Remuneration Committee
  - c. Stakeholders Relationship Committee
  - d. Risk Management Committee (applicable to the top 1,000 listed entities) Applicable
- 3. The Committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.
- 4. The meetings of the Board of Directors and the above Committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.
- 5. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. Any comments/observations/advice of the Board of Directors may be mentioned here.

The Corporate Governance Report for the quarter ended 30 September 2022 was placed before the Board of Directors at their meeting held over 19 and 20 October 2022 and there were no comments/observations from the Board on the same.

### For Mphasis Limited

DocuSigned by:

Subramanian Marayan

Subramanian Narayan

### Senior Vice President and Company Secretary

**Note:** Information at Table I and II above need to be necessarily given in 1<sup>st</sup> quarter of each financial year. However, if there is no change of information in subsequent quarter(s) of that financial year, this information may not be given by Listed entity and instead a statement "same as previous quarter" may be given.